Action Reaction Physical Therapy, Inc.

PATIENT INFORMATION

FIRST NAME:	LAST NAME:	MI:	DATE OF BIRTH:
ADDRESS:	CITY: STATE: ZIP CODE		GENDER: ☐ Male ☐ Female
EMAIL:	PHONE NUMBER:	TYPE OF PHONE NUMBER: ☐ Work ☐ Home ☐ Cell	
MARITAL STATUS: ☐ Single ☐ Married ☐ Other	EMPLOYMENT STATUS: ☐ Employed ☐ Student ☐ N/A	EMPLOYER/SCHOOL NAME:	TITLE/POSITION:
HOW DID YOU HEAR ABOUT US?			
REFERRING PHYSICIAN INFORMATION:			
LAST NAME:	LAST NAME:	PHONE NUMBER:	FAX NUMBER:
CLINIC NAME:			
EMERGENCY CONTACT/LEGAL GUARDIAN INFORMATION:			
FIRST NAME:	LAST NAME:	DATE OF BIRTH:	
PHONE NUMBER:	RELATIONSHIP:		
REASON FOR TODAY'S VISIT:			
REASON FOR VISIT:	DATE OF INJURY:	DATE OF ONSET(1st Symptom):	
INSURANCE INFORMATION:			
PRIMAY INSURANCE COMPANY:	PRIMARY ID #:	PRIMARY GROUP #:	
PRIMARY POLICYHOLDER (If other than patient):	PRIMARY POLICY HOLDER DATE OF BIRTH:		
SECONDARY INSURANCE COMPANY	SECONDARY ID#	SECONDARY GROUP #:	
SECONDARY POLICY HOLDER (if other than patient)	SECONDARY POLICY HOLDER DATE OF BIRTH:		
INSURANCE ADJUSTER NAME (If applicable)		INSURANCE ADJUSTER PHONE NUMBER (if applicable)	
RESPONSIBLE PARTY STATEMENT			
As the responsibly party, I agree that all charges are not directly paid by my insurance company will be my responsibility.			
Responsibility Party Signature:		Date:	

Welcome to Action Reaction Physical Therapy, Inc.!

KNOW YOUR INSURANCE: Your insurance policy is a contract between you and your insurance company. Insurance policies vary, even within the same company. Your insurance company has the final say on what is covered and not covered under your policy. Even though we verify coverage or eligibility for you, ultimately, it is your responsibility to know what your coverage is for services. All questions about your coverage should be directed to your insurance company.

All services you receive here are transactions between you and your health care provider. If the services are not covered by your insurance, you may ultimately be responsible for the cost of these services.

MOTOR VEHICLE INSURANCE: We will bill your open MVA claim. It is recommended that you call your insurance company to verify the amount of coverage and how much is available on your claim. In the event that coverage for services on your plan is for "reasonable and customary," you will be responsible for the amount not paid by the insurance company.

THIRD PARTY INSURANCE: In the event your motor vehicle accident involves third party insurance, you may be charged a $50 lien filing fee. This fee will cover the cost of filing the lien, renewing and releasing the lien once a settlement and payment have been received.

WORKERS COMPENSATION CLAIMS: We will bill your open, approved workers compensation claim. Please be advised that in the event your claim is denied, you are financially responsible for all charges.

PAYMENT OPTIONS: We accept personal checks, debit, cash, Visa, MasterCard and Discover. Insurance co-payments are due at each visit. For all payments made in the clinic, a written receipt will be given to you per request. Any portion of your treatments that are not covered by your insurance becomes your responsibility, and is due within 30 days. Interest may be charged at a rate of 1% per month (12% annually) for unpaid balances over 30 days old. Additionally, a $27.00 fee will be charged to the patient for each incident that a check is returned to us with insufficient funds.

SUPPLIES: We are a non-DME (durable medical equipment) provider and therefore, payment for supplies is due at time of service.

NON-DISCRIMINATION: Admission to our clinic is non-discriminatory for services rendered, regardless of race, color, national origin, disability, or age. All clients who come to our office for services are protected against discrimination assured by the Title VI of the Civil Rights act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975.

Thank you for allowing us the opportunity to serve you. If you have any questions about the information above or any uncertainty regarding your insurance coverage, please do not hesitate to ask for our assistance.

_____ _____

Patient Signature Date

Action Reaction Physical Therapy, Inc.

Notice of Patient Information Practices

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED OR DISCLOSED AND HOW YOU CAN OBTAIN ACCESS TO INFORMATION. PLEASE REVIEW CAREFULLY.

Action Reaction Physical Therapy, Inc. Legal Duty

Action Reaction Physical Therapy, Inc. is required by law to protect the privacy of your personal health information, provide this notice about our information practices, and follow the information practices that are described herein.

USES AND DISCLOSURE OF HEALTH INFORMATION

Action Reaction Physical Therapy, Inc. uses your personal health information primarily for treatment, obtaining payment for treatment, conducting internal administrative activities, and evaluating the quality of care provided. For example, Action Reaction Physical Therapy, Inc. may use your personal information to contact you to provide appointment reminders, or information about treatment alternatives or other health related benefits that could be of interest to you.

Action Reaction Physical Therapy, Inc. may also use or disclose your personal health information without prior authorization for public health purposes, for auditing purposes, for research studies and for emergencies. We also provide information when required by law.

In any situation, Action reaction Physical Therapy, Inc's policy is to obtain your written authorization before disclosing your personal health information. If you provide us with a written authorization to release your information for any reason, you may later revoke that authorization to stop disclosures at any time.

Action Reaction Physical Therapy, Inc. may change its policy at any time When changes are made, a new Notice of Information Practices will be posted in a common area of our clinic. You may also request an updated copy of our Notice of Information Practices at any time.

Patient's Individual Rights

You have the right to review or obtain a copy of your personal health information at any time. You have the right to request that we correct any inaccurate or incomplete information in your records. You also have the right to request of list of instances where we have disclosed your personal health information for reasons other than treatment, payment or other related administrative purposes.

You may also request in writing that we do not use or disclose your personal health information for treatment, payment, and administrative purposes except when specifically authorized by you, when required by law, or in emergency circumstances. Action Reaction Physical Therapy, Inc. will consider all such requests on a case-by-case basis, but the Company is not legally required to accept them.

Concerns and Complaints

If you are concerned that Action Reaction Physical Therapy, Inc. may have violated your privacy rights or if you disagree with any decisions we have made regarding access or disclosure of your personal health information, you may send a written complaint to the U.S. Department of Health and Human Services or contact the following office:

Action Reaction Physical Therapy, Inc.
2611 NE 125th St, Suite 90
Seattle, WA 98125
(206) 523-6826

_____ _____

Patient Signature Date

Action Reaction Physical Therapy, Inc.

Action Reaction Physical Therapy Cancellation, Missed Appointment, and Late Arrival Policy

Our goal at Action Reaction Physical Therapy is to provide high quality care. In order to be able to give all patients high quality care it is important that patients arrive on time for all scheduled appointments. If you need to cancel an appointment please give us at least a **24 hour notice** to allow us to properly fill the slot with another patient that may need our care. If you are going to be late please call or text us and let us know you are running late.

LATE CANCELLATION OF APPOINTMENTS:

In order to be respectful to our physical therapists as well as the needs of other patients please be courteous and call Action Reaction Physical Therapy promptly when you are aware of needing to change or cancel an appointment. We require at least a **24 hour notice** to cancel or reschedule an appointment. There will exception made due to illness, weather, or emergencies that are unavoidable.

You will be charged $95 for a missed appointment or an appointment not cancelled at least 24 hours in advance of your scheduled appointment. (Your insurance will not pay for this portion and it will be your responsibility).

- **1st Late Cancellation/No Show:** Verbal warning of missed Appointment and a fee of $95 billed to your account
- **2rd Late Cancelled/No Show:** Warning Letter and a fee of $95 billed to your account
- **3th Late Cancelled/No-Show:** Discharge from Treatment and $95 fee billed to your account.

LATE APPOINTMENT:

In order to be respectful to our physical therapists and needs of our patients please be courteous and let us know if you are going to be late. Please be aware that if you are late to your appointment your appointment will still end at your scheduled time.

If you are more than 30 minutes late we will cancel your appointment and you will be charged the fee of a late cancellation of $95.

- **20 Minutes Late:** $30 Late Fee billed to you account (this will not be billed to your insurance
- **30 Minutes Late:** Cancelled appointment and billed the no-show/cancellation fee of $95.
- ***If you are late 3 times or more you will be discharged from treatment and will be charged $95. (1st late appointment is a verbal warning, 2nd late appointment is a warning letter, 3rd late appointment is a discharged from treatment)***

I understand and agree to the cancellation, no-show, and late appointment policy. I understand that I will be charged and expected to pay $95 for any appointments not cancelled at least 24 hours in advanced or for any missed appointments. I understand that I will be charged at least $30 for any appointments where I arrive late.

Patient Signature _____ Date _____

Action Reaction Physical Therapy, Inc.

REMINDER MESSAGES:

We provide reminder text messages the day before your appointment as a courtesy. You are responsible for remembering your scheduled appointments.

Stating that you did not receive a message or that the message was made after the 24 hour deadline does not make your missed or cancelled appointment an exception.

I have been informed that reminder messages are made the day prior to my appointment as a courtesy but that I am expected to remember my appointment at the time I make the appointments (Reminder text messages are often made less than 24 hours before the scheduled appointments).

_____ _____

Patient Signature Date

How would you like to receive reminders?

- ☐ Text Messages:_____
- ☐ Phone Calls: _____
- ☐ Email: _____
- ☐ Both Text Messages and Email
- ☐ Opt out of all reminders

ASSIGNMENT OF BENEFITS/AUTHORIZATION TO RELEASE MEDICAL INFORMATION/CONSENT TO TREAT

I hereby assign all medical benefits to which I am entitled to Action Reaction Physical Therapy in the event they file insurance on my behalf. I understand that I a financially responsible for all charges whether or not paid by said insurance. In the event my account becomes delinquent and is therefore in default of payment, I accept responsibility for the principal amount owing as well as all reasonable costs associated with the collection of this debt. This includes but is not limited to collection service fees, attorney's fees, and all court costs and additional legal fees associated with the recovery of this debt. Interest may be charged at a rate of 1% per month (12% annually) for unpaid balances over thirty days old. I hereby authorize said assignee to release all information necessary to secure the payment of said benefits. A copy of this assignment shall be considered as effective and valid as the original. I do hereby consent to such treatment by the authorized personnel of Action Reaction Physical Therapy and may be dictated by prudent medical practice by my illness, injury, or condition. This consent is intended as a waiver of liability for such treatment except acts of negligence.

_____ _____

Patient Signature

Action Reaction Physical Therapy, Inc.

Patient History

Name: _____ Male: ☐ Female: ☐ Date: _____

Age: _____ Height: _____ Weight: _____ Occupation: _____

Area of injury/Symptoms: _____ Date symptoms/injury started: _____

How did your symptoms start? _____

Diagnosis from your doctor: _____ Date of your next doctor recheck: _____

Referring Doctor (if applicable): _____

Date of surgery (if applicable): _____ Type of surgery: _____

Are you off work because of the problem? ☐ No ☐ Yes; If yes last day worked: _____

How would you describe your problem? _____

_____

Using the Diagram, indicate the specific area of pain.

Does pain Travel? ☐ No ☐ Yes; If Yes Where: _____

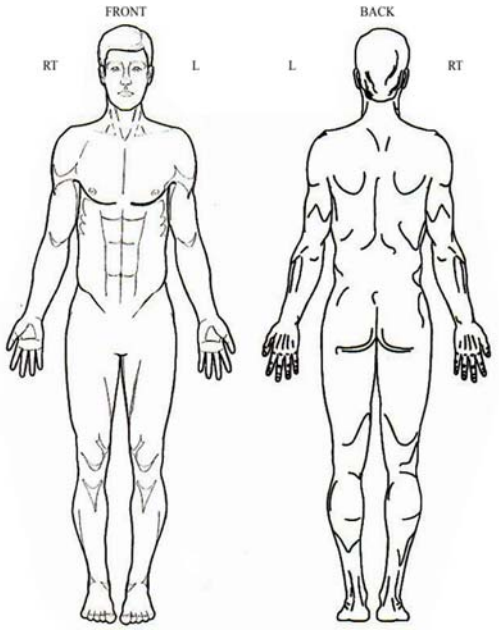
Please RATE your pain level: No Pain ☐ 0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 Worst Pain

How would you Describe your pain:

☐ Dull ache ☐ Burning ☐ Heavy ☐ Sore ☐ Deep

☐ Throbbing ☐ Twinge ☐ Stabbing ☐ Squeezing ☐ Cramp

☐ Nagging ☐ Drawing ☐ Sharp ☐ Other: _____



What eases the Pain?

_____

_____

What Aggravates the Pain?

_____

_____

Have you had any other treatments for this problem? ☐ No ☐ Yes; What types?

_____

_____

If female are you pregnant? ☐ Yes ☐ No

Have you had x-rays? ☐ Yes ☐ No

Please list any tests you have received:

_____

_____

Action Reaction Physical Therapy, Inc.

Past Medical History

Have you ever been diagnosed with any of the following conditions?

- ☐ Cancer
- ☐ Heart Problems
- ☐ High Blood Pressure
- ☐ Asthma
- ☐ Emphysema
- ☐ Chemical Dependency (Alcoholism)
- ☐ Thyroid Problems
- ☐ Multiple Sclerosis
- ☐ Rheumatoid Arthritis
- ☐ Other Arthritic problems
- ☐ Depression
- ☐ Hepatitis
- ☐ Tuberculosis
- ☐ Stroke
- ☐ Anemia
- ☐ Epilepsy
- ☐ Insomnia
- ☐ Constipation/Diarrhea
- ☐ Diabetes
- ☐ Kidney Disease
- ☐ Other: _____

Please list any SURGERIES or other conditions for which you have been hospitalized, including the approximate date and reason for surgery or hospitalization:

_____

_____

Please describe any INJURIES for which you have been treated (including fractures, dislocations, sprain, etc.) and the approximate date of injury.

_____

_____

Please describe your normal activity level:

How often do you exercise?

- ☐ Daily
- ☐ 3-4 days per week
- ☐ 1-2 Days per week
- ☐ Less than once per week
- ☐ Not At All

What Exercise do you do

- ☐ Walk
- ☐ Run/jog
- ☐ Swim
- ☐ Bike
- ☐ Other: _____
- ☐ Gym Exercise
- ☐ Tennis
- ☐ Golf
- ☐ Yoga/Pilates

Please list all medications that you are currently taking(includes herbal supplements and over the counter drugs)

_____

_____

What are your personal goals for therapy?

_____

_____